



# EFF Resources, Publications, and Products

**The EFF Center** is the central office for the development and dissemination of training, materials, and technical assistance that support integration of EFF standards and standards-based practices into instruction, assessment, and program management.

**Located at:**

**Center for Literacy Studies  
University of Tennessee  
600 Henley Street, Suite 312  
Knoxville, TN 37996-4135  
(865) 974-8426  
fax: (865) 974-3857**

## Online Resources

**The EFF Website** is the portal to accessing the various EFF collections and online resources. The site address is: <http://eff.cls.utk.edu>

**The EFF Teaching/Learning Toolkit** provides resources and examples to assist practitioners in developing instructional activities using the EFF Teaching/Learning Cycle. The website address is: <http://eff.cls.utk.edu/toolkit>

**The EFF Fundamentals Collection** provides information on such topics as: the history of the EFF initiative, the EFF Content Framework and Standards, EFF Role Maps, and a glossary of terms. The site address is: <http://eff.cls.utk.edu/fundamentals/default.htm>

**The EFF Assessment Resources Collection** includes the EFF Assessment Framework, the Read With Understanding Assessment Prototype, and other guides and resources on assessment. The site address is:

<http://eff.cls.utk.edu/assessment>

**The EFF Workforce Development Collection** contains information related to the Work Readiness Credential project including the Work Readiness Profile and a library of work readiness/workforce resources. The site address is: [http://eff.cls.utk.edu/workforce\\_development.html](http://eff.cls.utk.edu/workforce_development.html)

**The EFF Handbook for Program Improvement: Using the EFF Approach to Quality** is designed for administrators and other members of program improvement teams in community-based organizations that want to use EFF as part of their efforts to improve program quality. Available online at: [http://pli.cls.utk.edu/PDF/EFF\\_Program\\_Improvement5.pdf](http://pli.cls.utk.edu/PDF/EFF_Program_Improvement5.pdf)

## Print Resources

**Ordering Information** - The following products are available online in the Products and Services section of the EFF website at: [http://eff.cls.utk.edu/products\\_services/default.htm](http://eff.cls.utk.edu/products_services/default.htm).

Other publications are available online at the EFF Special Collection or can be ordered from ED Pubs. ED Pubs can be contacted at <http://www.edpubs.org/webstore/content/search.asp> or by calling 877-433-7827.

*(For all publications, please order by the publication number in parentheses.)*

**HOT Topics (Highlights on Teaching)** - *HOT Topics* is a newsletter produced by EFF. Each

issue of *HOT Topics* concentrates on a specific topic of interest to teachers, highlighting examples of actual practice and offering strategies and tools for using the EFF Framework in the classroom.

**EFF Voice Newsletter** - The *EFF Voice* provides updates on special EFF projects, the increasing range of uses for EFF, research and development, and other topics of interest. It offers a broad perspective on the most recent EFF developments for a broad-based audience.

## EFF Research to Practice Notes

*1: A Purposeful and Transparent Approach to Teaching and Learning* Summarizes the research basis for a purposeful and transparent approach to learning. Provides three examples of EFF implementation and program practices related to designing education specifically around the goals of students in their real-life roles as family members, community members, and workers.

*2: An Approach to Teaching and Learning That Builds Expertise* Describes how research findings related to building expertise have been applied to the development of the Equipped for the Future (EFF) Content Framework and assessment system. Provides examples of EFF implementation and program practices related to how learners use prior knowledge and experience to construct meaning and acquire new knowledge.

*3: A Contextualized Approach to Curriculum and Instruction* Identifies the research basis for a contextualized approach to EFF's

concept of teaching and learning, and provides examples of EFF implementation and program practices.

**Posters and Handouts:** The following products can be ordered for a small fee through the EFF Center at [abogle@utk.edu](mailto:abogle@utk.edu) or (865) 974-8426:

*EFF Role Map posters*

*EFF Skill Wheel posters*

*EFF Skill Wheel handouts*

All posters and handouts are available in English and Spanish.

**Assessing Results That Matter: Equipped for the Future's Approach to Assessment for Adult Basic Education Accountability and Improvement**

June 2002. Explains the EFF approach to developing good assessment tools and to ensuring that these tools are put to good use in improving the quality of adult education.

**Equipped for the Future: A Customer-Driven Vision for Adult Literacy and Lifelong Learning**

June 1995. This book describes the vision and research basis of EFF's initiative for reforming the adult literacy and lifelong education system. (EX 0019P)

**Equipped for the Future: A Reform Agenda for Adult Literacy and Lifelong Learning**

February 1997. This publication builds on the previous work, reporting the continuing research and development of EFF's content framework for adult performance standards. (EX 0020P)

**Improving Performance, Reporting Results: The Guide to Using the EFF Read with Understanding Assessment Prototype**

The prototype contains material of interest to multiple audiences: a model that assessment developers can use to produce assessments for

all the EFF standards; guidelines useful to states, programs, and classrooms as they use the prototype for accountability purposes, including information on training staff to select, administer, score, and report results; and information on developing instructional assessments. A sample assessment and glossary are included. Available online at: [http://eff.cls.utk.edu/PDF/RWU\\_Assessment.pdf](http://eff.cls.utk.edu/PDF/RWU_Assessment.pdf)

**Equipped for the Future Assessment Report: EFF/NRS Data Collection Project, 2000-2001**

July 2002. This report focuses on the accomplishments of the first year of the EFF/NRS Data Collection Project.

**Equipped for the Future Assessment Report: How Instructors Can Support Adult Learners Through Performance-Based Assessment**

July 2000. This publication introduces instructors to specific performance-based assessment methods that show promise for measuring progress relative to the EFF Standards. (EX 0110P)

**Equipped for the Future Content Standards: What Adults Need to Know and Be Able to Do in the 21st Century**

February 2000. This book summarizes the goals of EFF, provides a history of EFF research, presents the EFF Content Standards, gives examples of how teachers can use the EFF framework, and shows how EFF is part of educational reform. (EX 0099P)

**Equipped for the Future Research Report: Building the Framework, 1993-1997**

March 2000. This publication documents the research conducted through the summer of 1997, including the process of gathering and analyzing data to create the framework, and the concepts and theories involved. (EX 0106P)

**Results That Matter: An Approach to Program Quality Using Equipped for the Future**

August 2001. At the center of this document is the EFF Quality Model that makes explicit the vision and process of system reform using EFF standards and other tools. The publication is designed to help state agencies and local programs to better answer the questions: 'What does EFF implementation look like in action?' and "What kinds of outcomes can we expect for students, teachers, and programs as a result of EFF implementation?"

