

DAILY ACTIVITY SHEET

Name: Stephanie Morando

Date: 7/29/99

Day (circle) M T W **TH** F

Typing Speed Today: Today I typed 45 wpm.

Programs I used today: Today I went into word and worked on the article for the newspaper and I also went into excel and worked on the weekly time sheet.

What I learned on them: when I went into excel I learned how to send my weekly time sheet as an attachment all on my own.

What I learned on the Internet today: I looked through 2,500 Best Sites magazine and found some other cool web sites that I never know existed. Other than that I didn't find anything else out on the Internet.